



**MINUTES**  
**LUNA COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES FY27**  
**BUDGET WORK SESSION**

Tuesday March 31, 2026 @10:00 am  
LCC Student Success Center Board Room

**I. Meeting called to order at 10:00 am and a quorum established by roll call**

**Roll Call**

Madam Chair, Dr. Phyllis Martinez asked for a roll call.

**Present:** Madam Chair Dr. Phyllis Martinez, Madam Vice Chair Louise Portillos, Trustee Richard Vigil, Trustee Rosalie Ortega, Trustee Rolando Medrano, and Trustee Andrea Sandy.

**Not Present:** Secretary Mark Dominguez

**Also Present:** Dr. Carol Linder – President, Dr. Henrietta Romero – VPISS, Michael Montoya – AVPSS, Ryan Trujillo VPISS/AVPSS Administrative Assistant, Jeff Gamblin – IT Director, Keira Lewis – IT/Network/System Administrator, Raymond Baca – Information Representative, Dr Gerald Shields – Executive Director of Finance/CFO, Sharrise Sanchez – Comptroller/Budget Director, Amy Hufnal – Special Guest/Community Theater and Leslieann Garcia – Executive Admin, Recorder.

Madam Chair Dr Phyllis Martinez welcomed Special Guest, Amy Hufnal, who was accepting donations from the members of the Board for the upcoming meal being provided to the students participating in the presentation of the musical “Hello Dolly Jr”. Contributions were accepted from Trustees and the invitation for the Trustees to join the presentation on April 10<sup>th</sup> using VIP passes provided at the Board Meeting on March 10<sup>th</sup>. Amy Hufnal excused herself from the meeting after leading the Pledge of Allegiance.

Secretary Mark Dominguez arrived @ 10:03am

**II. Pledge of Allegiance– Amy Hufnal led the Pledge of Allegiance.**

**III. Approval of the Agenda**

Trustee Richard Vigil moved to approve the agenda as presented and Trustee Rosalie Ortega seconded. Madam Chair, Dr. Phyllis Martinez called for a roll call.

**All trustees voted unanimously to approve the agenda as presented  
-Motion passed 7-0.**

**IV. FY27 Budget Development – Dr. Gerald Shields, Sharrise Sanchez, and Dr Carol Linder**

Madam Chair Dr Phyllis Martinez requested a cost center breakdown to include any decreases or increases to the new FY27 budget requests compared to the FY26 Budget. Clarification was provided to Trustees regarding today’s Budget Work Session as preliminary budget recommendations only.

Dr Gerald Shields provided the Board Members with a brief explanation of FY27 Preliminary Budget Developments objectives:

- Framework for planning and decision making of initial estimate costs
- Setting financial expectation process
- Allows for adjustments and ensuring flexibility during budget processes
- Enables budget control in tracking and managing budgetary levels
- Allows communication between Administration and Board of Trustees

Sharrise Sanchez provide a brief overview of the following documents provided to the Board of Trustees.

- FY27 Budget Development Timeline and upcoming dates to include BOT Finance Committee Review of FY27 Budget on April 7<sup>th</sup>, Review and Approval of FY26 BAR's and FY27 Budget on April 21<sup>st</sup> and Submission of FY 27 Budget to NMHED on May 1<sup>st</sup>.
- FY26 Original Budget, FY26 Estimated Actuals and FY27 I&G Preliminary Budget Recommendation Unrestricted Instruction and General (I&G) – Exhibit 2.
- Introduction of new program; review and development processes
- Internal services allocations
- Current budget entry and adjustments
- Preliminary Ending Balance FY26 Estimated Actuals \$4.8M

Dr. Carol Linder reviewed and provided Trustees with information related to the budget development processes in the following areas.

- Student housing concerns, uncollected student debts and community relations
- FY27 Budget Priorities – Board Summary
- Advancing Student Success, Workforce Alignment and Institutional Capacity
- Increasing enrollment and student retention
- Strengthening workforce-aligned programming
- Build institutional and leadership capacity
- Advancing long-term strategic, financial and accreditation goals
- Strategic goal implementation
- Strategic Increases in Faculty Hiring
- Academic Program Review and Realignment
- Satellite Campus Revitalization - workforce development, community needs
- Program demand and enrollment trends
- Alignment with workforce needs
- Opportunities for expansion, consolidation and restructuring
- Integration of credit and professional credit pathways
- Program alignment with strategic priorities and goals

Trustee Andrea Sandy excused herself for a short break at 11:06 am returning at 11:10 am.

- Hiring process adjustments

Secretary Mark Dominguez excused himself for short break at 11:20 am returning at 11:23 am.

- Full-time faculty salary analysis

Vice Chair Louise Portillos excused herself for a short break at 11:29 am returning at 11:33 am.

- New program development, certifications and community needs
- Leadership Sustainability and Professional Development

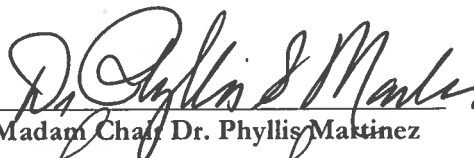
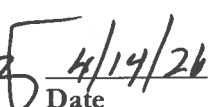
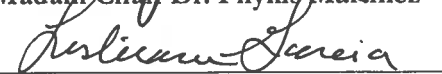
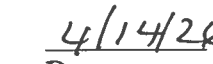
#### **V. Announcement on date, time and location of next BOT Meeting(s)**

- a. Special Board of Trustees Meeting - Thursday April 2, 2026 @ 10:00 am – LCC Student Success Center Board Room.
- b. Regular Board of Trustees Meeting – Tuesday, April 14, 2026 @ 10:00 am – LCC Student Success Center Board Room.

VI. **Adjourn**

Trustee Rosalie Ortega moved to Adjourn and Secretary Mark Dominguez seconded.  
Madam Chair Dr. Phyllis Martinez asked for a roll call.

**All trustees voted unanimously to Adjourn @ 11:40 am - Motion passed 7-0.**

	
Madam Chair Dr. Phyllis Martinez	Date
	
Leslieann Garcia, Recorder	Date

