



Minutes

Faculty Senate Regular Meeting

Friday, January 9, 2026

1:00-2:00 PM on Google Meet

- I. Establishment of Quorum: Quorum was established. Members present: Mari Hill, Gene Martinez, Kevin Williams, Billie Mathews, Nichole Collins. Absent: Chantel Rivera, Linda Salazar
- II. Call of Meeting to Order: Chair Mari Hill called the meeting to order at 1:00 p.m.
- III. Approval of Agenda: Nichole Collins moved to approve the agenda. Motion was seconded by Billie Mathews. The motion passed unanimously.
- IV. Approval of Minutes from 12/12 Meeting: Nichole Collins moved to approve the minutes from the December 12, 2025 meeting. The motion was seconded by Kevin Williams. The motion passed unanimously.
- V. Welcome of Guests/Public Comment (3 minutes per person): Dr. Christopher Smith and Sierra Fernandez were welcomed. Sierra Fernandez thanked the Faculty Senate for allowing the Assessment Summit to be held during the Spring Inservice week. Mari Hill expressed thanks to Sierra for the Summit and to Kraig and Tino for the gumbo luncheon.
- VI. Information/Discussion Items:
 - A. Senator Reports
 1. Mari Hill (Education Senator, Senate Chair) – The Education Department had a meeting this week. It was exciting and fun. Last year we had 22 graduate and we are having about the same number this year. The program has stayed consistent in size. We have 55 education students. It has grown since she started three years ago. She expressed her appreciate for her team. Tycie shared a lot good ideas for the online classes. She feels like she as at a point now beyond just creating classes. She can now refine and improve courses.
 2. Gene Martinez (CTE Senator, Vice Chair) – Gene took the test to become a certified welding inspector. He returned from Florida on December 24. He should know if he passed in two or three weeks. There are still other parts of the test he must take. Due to not having as much opportunity to recruit, this semester he may have fewer students.
 3. Kevin Williams (Associates Senator, Immediate Past Chair, Secretary) – It was an exciting start to the semester. He thanked Sierra for the Assessment Summit and Faculty Senate for the inservice week. As an adjunct it was good to attend the summit and Rachael Lucero's Registrar 101 session. He hopes to encourage more adjuncts to take advantage of the opportunities. The Education Department meeting was beneficial as it reaffirmed what we are doing and where we are headed as a department.
 4. Billie Mathews (Humanities Senator) – They met as a department on Tuesday. Billie sends a shout out to Dr. Castillo for being their interim director AND teaching classes.

They have one English class that still needs an instructor. They are grateful for the new art teacher (Leota), and they are looking to add more faculty to the Humanities department to make it as robust as it was in the past. Billie felt like the department had a good week getting their classes ready to launch successfully, and making sure the digital materials are available and supports are in place.

5. Nichole Collins (STEM/Assessment Senator) – As Billie mentioned, STEM and Humanities met on Tuesday. They are getting their PLOs approved for the departments. They have an office manager now. It is Amberlynn Gonzales. She is moving over from Allied Health. She is located in the STEM department, which will be the hub for STEM and Humanities since HR has inhabited the Humanities building. She is working to make the area comfortable. Student numbers look good. They noticed that her BCIS course had a max cap of 15 and it was supposed to cap at 65, so they increased it to 40. If you have students who still need that class, it is open. Sherry Goodyear's HD260 is full, but she is putting in a request to increase it to 25. It is presently capped at 15. ITDE met earlier. Originally the plan was to get everybody on Anthology with at least one class this Spring. This has gotten pushed back probably due to the implementation and rollout of Workday. The plan now is to get people fully implemented by the end of 27, and in the Fall everyone will have at least one course there. This schedule might be hindered by some company reorganization within Anthology. The main company has filed bankruptcy. Blackboard Anthology is now its own entity. We are not losing anything. The procedures manual is still being developed, as well as an A.I. policy. They want to create a depository of quick videos on Blackboard Anthology FAQs or “how-to’s” for future instructors and adjuncts. If you have ideas or think of possible needs, let them know.

6. Chantel Rivera(Allied Health/Nursing Senator) – absent

7. Linda Salazar (Ex Officio/LRC) – absent

B. Standing Committee Reports

1. Curriculum Committee - The committee met on Thursday. The goal was to approve the Nursing PLOs, the CTE PLOs, the STEM PLOs, and the Humanities PLOs. They did approve the Nursing and the CTE PLOs. The STEM and Humanities PLOs were postponed to the next meeting to give ARC time to review them. They also will be finalizing their schedule for the Spring to approve new classes and programs. Nichole will be meeting with Rachael soon to begin working on updating and streamlining forms. The committee is continuing to work on their procedures manual.

2. Assessment Committee - Sierra Fernandez reported that the Assessment Committee is also working on their procedures manual. They are close to finalizing it. The committee will be sending out a survey about the CLOA process last semester with the goal to refine the tool. They will be electing a co-chair soon. Rachael will be providing some training with Betsy. A survey went out about the Assessment Summit. They want to refine communications about assessment throughout the campus. The name chosen for our assessment academy project is the LCC ATLAS project. Christopher Smith wanted to make sure that everyone was aware of the Assessment Summit evaluation survey. He felt like it was time well spent. He thanked Sierra for putting it together. He encouraged everyone to provide feedback. The Assessment Committee met earlier in the day and planned next steps.

C. Discussion Items

1. Start of the semester—Problems? Successes? None reported.

2. A.I. Problems and Policy - Mari Hill shared information sent by Dr. Romero from the Academic Dishonesty Policy. She feels like our work for January should be adding more about A.I. to this. She mentioned that she added her own strict A.I. policy into her syllabi for her classes, but she knows other instructors may want a looser policy for the whole college. She proposes to send out a Google doc to everyone giving them access to edit. Billie Mathews mentioned the Coffee Connects where Dr. Diana Byers presented the A.I. policy that they developed for Clovis Community College. She is using a lot of what Dr. Byers presented with her courses. She included it in her introductory videos for her asynchronous classes, also. Kevin Williams pointed out the one mention of A.I. in the existing Academic Dishonesty Policy, but agreed that it needed to be better addressed within the policy. Mari Hill proposed that we add a bullet point to the policy that better addresses A.I. usage rules. Kevin Williams suggested using some of Dr. Romero's verbiage about A.I. not being allowed to take the place of students' critical thinking. Billie Mathews mentioned an article that she shared with her students about reasons for NOT using A.I., and offered to share its link with anyone who may be interested.

3. January 16th absence - Mari Hill will be absent on January 16. She wants to give the Senate the choice of keeping the meeting on the 16th, or postponing it to January 30th.

VII. Action Items:

Vote to keep January 16th meeting or wait until 30th. - Kevin Williams moved to postpone the Faculty Senate's next meeting until January 30. The motion was seconded by Gene Martinez. The motion passed unanimously.

VIII. New or Follow-up Items for Next Meeting's Agenda:

A.I. Policy

IX. Next Regular Meeting: January 30, 2026

X. Adjournment: Billie Mathews moved to adjourn the meeting. The motion was seconded by Kevin Williams. The motion passed unanimously. The meeting adjourned at 1:40 p.m.