



MINUTES

Faculty Senate Regular Meeting
Friday, April 13, 2018,
3:30 pm, Nursing Department
Conference Room,
Allied Health Area

I. Call of Meeting to Order and Establishment of Quorum

- A. Establishment of Quorum- established at 3:37 pm
Jessica McGee (Chair), Kenneth Bachicha (Vice Chair) Susan Grohman (Secretary), Breanna Gould (Senator/AHS/Nursing), Sierra Fernandez (Senator/Adjunct), Sara Vigil (Senator/Humanities), Linda Salazar (ex-officio/LRC), Eugene Sandoval (Senator/Trades), Sherry Goodyear (Senator/Satellite), Nichole Collins (STEM faculty), Lita Bernal (School of Business)
- B. Call Meeting to Order at 3:37pm

II. Approval of Agenda

- A. Amend agenda with the following changes:
 - Move C up to A.
 - Move D up to B.
 - Then A-C, B-D, others stay as is.
 - Add I – Elections
- B. Motion to approve amended agenda by Sara, second by Sherry. All in favor. No nays. Motion carried.

III. Approval of Minutes from March 9, 2018 Meeting- tabled

- A. Corrections or additions
- B. Vote to approve minutes
- C.

IV. Informational/Discussion Items:

- A. Distance Education Plan-Sherry Goodyear, Nichole Collins
 - i. IT committee- what should we do? QM new cohort will start the week of in-service
 - ii. Do we require QM for adjunct? Need clarification.
 - iii. HLC states online course – 49% or less per student- not per course or school. Any course not face to face. SARA application. How will this affect satellites?
 - iv. BB has new IT support link
 - v. Office 365- free to all student and faculty
- B. Master Syllabus for Online Courses-Lita Bernal
 - i. Should be based on QM standards
- C. Reports from all Senators:
 - Breanna Gould Senator of Allied Health Sciences and Nursing
 - 1 new AH faculty- EMT
 - Sara Vigil Senator of Humanities, Adult Basic Ed., Early Childhood
 - APA writing workshop April 23-24. Also have writing tutor.
 - Gene Sandoval Senator of Trades
 - Nothing to report
 - Sierra Fernandez Senator of Associate Members
 - Still concerned about adjunct having no keys
 - Geno Castillo Senator of STEM and Business
 - Typed report summary- Two new FT faculty- Geno Castillo and Rachel Lucero, Faculty and students attended the LANL

leadership update at SFCC, 4 students attended an Inventors and Entrepreneurs workshop at NM Tech, STEM won 1st place at the Wolves Den completion and received \$5,000.

- Sherry Goodyear Satellite Senator
 - Concerned about online cut and how satellite students will be affected
- Linda Salazar Senator Ex Officio, Learning Resource Center
 - Got rid of old resources.

D. Reports from Committees:

- Kenneth Bachicha and Geno Castillo-Shared Governance
 - Meeting weekly. All policies passed by BOT. Includes freedom of speech and alignment.
- Susan Grohman-Curriculum
 - Approvals going to Dr. Lalla. Keeping a spreadsheet of those approved and sent to admin. Have not approved all.
- Sierra Fernandez-Retention and Completion
 - Nothing new to report
- Sara Vigil, Breanna Gould, Jessica McGee-Assessment Committee
 - Weave software by May 12- training to take place asap with data input to follow.
 - Can get numerous accreditation info embedded into programs
- Jessica McGee-Catalog Committee
 - Nothing to report
- Kenneth Bachicha-IT Committee
 - Previously reported

E. Presidential Search Committee-membership

- i. A few people nominated for committee.
- ii. Candidate list will be available in June.

F. Training Check-list for new faculty and adjunct-lists of essential info- tabled

- i. Faculty Handbook Revisions- Report back on work assignments- tabled
 - 1. Also need to look at adjunct survey

G. Faculty and Director Evaluations- tabled

H. Elections

- i. Sara and Breanna will be in charge.
- ii. Elections to begin end of April. Need volunteer. Positions are Vice Chair and secretary

V. Action Items

A. Approval of recommendations for the Presidential Search Committee

- Motion to approve recommendations for presidential search committee by Sara, second by Gene. All in favor. No nays. Motion carried.

VI. New or Follow-up Items for Next Meeting's Agenda

VII. Adjournment

- Motion to adjourn at 4:50 pm by Sierra second by Gene. All in favor. No nays. Motion carried.