



MINUTES

Faculty Senate Regular Meeting
Friday, October 13, 2017,
3:30 pm, STEM Area

I. Call of Meeting to Order and Establishment of Quorum

A. Roll Call

1. In attendance were Jessica McGee (Chair), Susan Grohman (Secretary, AHS/Nursing Senator), Kenneth Bachicha (ABE/ECE/ Humanities Senator), Geno Castillo (STEM and Business Senator), Sara Vigil (Adjunct Senator, Humanities), Monica Rossetti (Faculty, Humanities), Sierra Fernandez (Instructor, Allied Health), Linda Salazar (ex-officio-LRC), Eugene Sandoval (Senator, Trades), Sherry Good year (Springer/Satellite Senator)

2. Establishment of Quorum- Quorum established at 3:37 pm

II. Approval of Agenda

- A. Motion to amend agenda to add approval of May 2017 minutes by Susan and second by Sierra. All in favor- ayes. No nays. Approved.
- B. Motion to approve agenda as amended by Susan and second by Sierra. All in favor- ayes. No nays. Approved.

III. Approval of Minutes from May 2017 and September 2017 Meeting

- A. Corrections or additions
 1. No corrections needed
- B. Vote to approve minutes
 1. Motion to approve minutes from May 2017 and September 2017 by Gene and second by Monica. All in favor- ayes. No nays. Approved

IV. Informational/Discussion Items:

- A. Reports from all senators:
 1. Susan Grohman Senator of Allied Health Sciences and Nursing
 - a. Nursing Dept. to have accreditation body and State Board of Nursing visits next week
 2. Sara Vigil Senator of Associate Members
 - a. no update
 3. Gene Sandoval Senator of Trades
 - a. New director starts Oct 16 - Ricky Baca.
 - b. Accreditation in progress
 4. Kenneth Bachicha Senator of Humanities, Adult Basic Education, and Early Childhood
 - a. One instructor was dismissed. Faculty covering for lack of faculty.
 - b. BOT meeting- time line handout regarding salary parity. Outside 3rd party hired to evaluate FT as well as adjunct salaries and bring up to standard. Timeline is planning for Dec 2017. Also private firm is conducting President search. Told faculty reps are part of process. Also mentioned a diesel powered trolley for LV community and maybe LCC students.
 - c. For Spring schedule- athletics will be traveling on Thursday. Need classes scheduled Mon and Wed.
 5. Geno Castillo Senator of STEM and Business

- a. Science shows put on by Los Alamos- Oct 10-13- various locations around town and at schools.
- b. Plan to establish Fire safety program/academy.
- c. STEM club meets every other Friday – next meeting Oct 20

6. Linda Salazar Senator Ex Officio, Learning Resource Center

- a. Lots of free books in Library- come and get them.
- b. Library received a grant for supplies. So if you need anything for your classroom- let her know.

B. Curriculum Committee Meeting Report-Susan Grohman

- 1. First meeting on Sept 29. Lots of work to do. Need to get by-laws approved. Fix lots of paperwork before new catalog comes out. Changes need to be to Henrietta by March.

C. Course Catalog Meeting Report-Jessica McGee

- 1. Rewriting new catalog. Looking at clubs we have and don't have.

D. Establishment of Standing Committees

- 1. Professional Development
- 2. Elections
- 3. Curriculum C
- 4. Assessment - we will discuss more.
 - a. Review Gen Ed standards- check email from Dr. Lalla.

E. Faculty and Staff Appreciation Day

- 1. Appreciation Day- during in-service week?

F. Budget-Professional development, appreciation events, etc.?

- 1. We have a budget of \$10,000.00. Use for appreciation day, education- online for PD for all including Adjunct. In-service week?

G. HLC Conference, April 6-10, 2018

- 1. Chicago. If FS rep goes, need to report back at meeting in May.

V. Action Items

- A. Change needed for by-laws, i.e. Curriculum Committee- tabled for further discussion
- B. Approve special election nominees(only one person was nominated for each position)
 - 1. Motion to approve Kenneth Bachicha as Vice Chair and Sherry Goodyear as Satellite Senator by Susan and second by Geno. All in favor- aye. No nays. Motion passed.
- C. Set Date for Faculty and Staff Appreciation Day-move to December? tabled for further discussion

VI. New or Follow-up Items for Next Meeting's Agenda

- A. Curriculum Committee by-laws
- B. Date (s) for Faculty and Staff Appreciation for employee appreciation day

VII. Adjournment- adjourned at 4:59 pm